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SECRET [redacted]

5 January 1953

MEMORANDUM FOR: Assistant Director, Collection and Dissemination Reber
Assistant Director, Current Intelligence
Assistant Director, National Estimates
Assistant Director, Operations
Assistant Director, Research and Reports
Assistant Director, Scientific Intelligence
Chief, Organization and Methods
[redacted] 25X1

SUBJECT: Examination of Intelligence Publications

REFERENCE: Memorandum from D/DCI to AD's, dated 18 December 1951, subject as above

1. In partial pursuance of its responsibility under the referenced memorandum, this Office, in connection with yours, initially undertook to establish categories of publications. This culminated in the DD/I memorandum of 6 March 1952 approving recommended categories. A review last August indicated no further problems in this regard.

2. The referenced memorandum charges this Office with conducting periodic reviews of existing intelligence publications. Accordingly, it would be appreciated if your responsible officer would meet in my office, room 1L20 A Building, Wednesday, January 14 at 2:30 P.M. to conduct such a review and to discuss specifically the following questions:

a. What economies can be achieved with respect to such administrative aspects as format, dissemination, methods of reproduction, cost? 25X1 [redacted] has been invited to join the discussion.)

b. Are the arrangements for the control of production in each office adequate to insure that only necessary publications are produced?

c. What measures can be instituted to appraise whether the intelligence publications produced by your office are satisfying consumer requirements?

25X1 d. To what extent do the [redacted] reports usefully support the production of intelligence publications?

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[redacted]

JAMES Q. REBER
Assistant Director
Intelligence Coordination

cc DD/I

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